

## Pinellas County Tourist Development Council Elite Event & Destination Enhancement Funding Program Process Flow Chart & Timeline FY 2025 – Cycle 2

## **Application & Review Process**

1. Cycle 2 Application Launch

Destination Enhancement events only (Categories 3, 4 and 5)

Date: Monday, December 16, 2024

2. Application Deadline

Date: Friday, January 17, 2025

Time: 4:00 pm

3. VisitSPC Review & Funding Awards Determined

Goal: Friday, January 31, 2025

4. VisitSPC Recommendations filed with TDC and BCC

Date: February 2025

## **Post-Event Report & Invoice Processing**

5. Post-Event Report & Invoice

Due: Fully completed and signed report due within <u>45 days</u> following conclusion of event. Failure to meet this deadline may jeopardize current or future funding.

Payment: Funding will be paid in a lump sum on a post-event basis or as otherwise provided in the Tourism Promotion Agreement.